

# S.M.A.R.T. Professional Development

## S.M.A.R.T. Tools Institute

The **S.M.A.R.T. Tools Institute** is designed to help participants acquire the skills and knowledge needed to successfully implement professional learning communities (PLCs), whether the team is at the beginning of the process or has been working as a PLC for some time. Key to becoming a successful PLC is understanding the power of using collaborative processes for focused, data-driven learning and improvement.

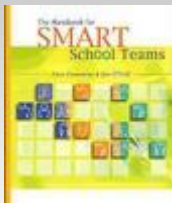
The Institute can be designed for a single day or two days. The design includes keynotes, breakout sessions and reflection time. Breakout sessions can be differentiated for novice and advanced levels of experience or for those with academic responsibilities while colleagues on the operations side attend small-group training focused on the use of effective processes and data in their business units.

Novice and advanced breakout sessions include:

- The S.M.A.R.T. Schools curriculum for building PLCs
- Collaboration - effective meetings and facilitation
- Data analysis and dialogue
- Greatest Area of Need (GAN) and goal setting
- Improvement strategies
- Goal-driven professional development

Academic breakout sessions include:

- Greatest Area of Need (GAN)
- The S.M.A.R.T. Goal Tree
- The S.M.A.R.T. Goal Process
- Tools for Leading Change



Each participant receives Institute materials and a copy of QLD's acclaimed desktop companion:  
**The Handbook for S.M.A.R.T. School Teams.**

Contact **Kiett Takkunen** for details:  
**608-628-2797** or [ktakkunen@qldlearning.com](mailto:ktakkunen@qldlearning.com)  
[smartlearningcommunity.net](http://smartlearningcommunity.net)

**S.M.A.R.T. Tools Institute**

**S.M.A.R.T. Goals -  
Getting Started**

**S.M.A.R.T. Goal Process  
Training**

**S.M.A.R.T. Goal Process  
Training +  
implementation support**

**S.M.A.R.T. Academy**

**S.M.A.R.T. Solution  
Measurement System  
(SSMS)**

**Targeted Professional  
Development**



**Quality Leadership By Design  
The S.M.A.R.T. Way**

**PMB 188 Yarmouth Crossing  
2935 S. Fish Hatchery Road  
Madison, Wisconsin 53711  
888-700-9535  
608-288-9530  
608-288-1910 fax**

[smartlearningcommunity.net](http://smartlearningcommunity.net)